

**MINUTES
Foundation Meeting
June 20, 2011**

1. Meeting Called to Order by Chair at 6:30 pm

- 2. Roll Call:**
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|-----------------|---|
| Present: | Jeremy B. Yamaguchi, Chair Vivian M. Perez, Vice Chair William E. Heaton Jr. Craig Green |
| Absent: | Linda Bartelt Scott Nelson Brenda Emrick |
| Others Present: | Jon Nicks / Executive Director |

3. Public Comment: None

4. Approval of Minutes from the May 23, 2011 meeting.

Minutes cannot be approved because there is a lack of quorum of those that attended the May 23rd meeting. Approval of the May 23, 2011 minutes will be continued on to the next meeting.

5. Policy Subcommittee Report

Subcommittee has not held a meeting since the last Foundation Board meeting. The Proposal has been updated and submitted to everyone. Any input and/or comments from Board Members will be given to Jon Nicks and he will relay the message to the subcommittee. Vivian Perez stated that she has half the samples for all forms done and that she hopes to have them completely done by next week. She will then forward all forms to Jon Nicks so he can take a look at them.

6. Legal Counsel Options to Review Foundation Policies

Jon Nicks is still gathering information on legal services used by other local community foundations. Jon Nicks will gather all information and present it to the full board during the next meeting. He will have a list of legal services for about three or four different community foundations.

7. Event Subcommittee

The Board conducted a brief review of the Placentia Non-Profit summit held on Thursday June 2, 2011. William Heaton was not sure if a separate wrap up meeting of the event was also needed. Mr. Heaton wanted to make sure thank you letters were going to be sent out to attendees. Jeremy Yamaguchi had prepared a letter and would distribute the letter via e-mail. The numbers for the report of the survey were read by Jeremy Yamaguchi. Eight people responded to the survey with positive results. Overall the event subcommittee felt their objective was met. An idea was also proposed to establish a volunteer base for the foundation and there was some discussion about different ways to gather volunteers.

8. Sponsorship / Fundraising Subcommittee

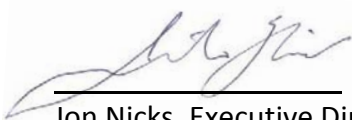
William Heaton reported on the Blue Ribbon Committee and mentioned he has not had enough time to fully develop the idea to present to the Board. Mr. Heaton has talked to a few people and plans to talk to three more before he reports on it and starts developing the committee. Mr. Heaton has proposed to have between twelve to fifteen people on this committee. The next step will be to select the members the Blue Ribbon Committee. For the possible fundraising event to be held in the Fall or Winter of 2011 the subcommittee will hopefully have something to report by next meeting. The subcommittee already has a few ideas and suggestions for the event.

9. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

For the next meeting the foundation board will continue discussion on all subcommittee issues/events. Jon Nicks will bring back all the legal counsel information. William Heaton would like to have a discussion on designated gifting for the foundation. Non-cash equivalence policy, set policy, and give to legal counsel.

10. Adjournment.

The Placentia Community Foundation Board of Directors adjourn to their next meeting on either **Thursday, July 27 or Monday, August 1 at 6:30 p.m.** at Placentia City Hall. Meeting adjourned on Monday, June 20 at 7:00 p.m.



Jon Nicks, Executive Director / Recording Secretary