

401 E. Chapman Avenue
Placentia, CA 92870
(714) 986-2338

MINUTES
Foundation Meeting
March 9, 2010 – 7:00 P.M.

Meeting Called to Order by Executive Director at 7:00 p.m.

Roll Call: Present: Joseph V. Aguirre / Board Member
William E. Heaton Jr. / Board Member
Vivian M. Perez / Board Member
Chad P. Wanke / Board Member
Jeremy B. Yamaguchi / Board Member

Others Present: Jon Nicks / Executive Director
Troy Butzlaff / Placentia City Administrator

Consideration to nominate and elect Placentia Community Board members for the positions of Chair and Vice Chair.

Nominations were opened for Chairperson and Joseph Aguirre nominated William Heaton and Mr. Heaton declined the nomination. Chad Wanke nominated Jeremy Yamaguchi for the position of Chair and Mr. Yamaguchi accepted the nomination. No other nominations were made and nominations were closed. Vote taken for Jeremy Yamaguchi as Chairperson, **Approved 5-0.**

Nominations were opened for Vice Chairperson and Joseph Aguirre nominated Vivian Perez and Ms. Perez accepted. No other nominations were made and nominations were closed. Vote taken for Vivian Perez as Vice Chairperson, **Approved 5-0.**

Public Comment: None

Consideration to Accept Articles of Incorporation of the Placentia Community Foundation as a California Nonprofit Public Benefit Corporation as filed with the State of California Franchise Tax Board.

Motion by William Heaton to Accept Articles of Incorporation, **Second** by Jeremy Yamaguchi and **CARRIED by 5-0 VOICE VOTE.**

Consideration to Formally Adopt Bylaws and Mission Statement for the Placentia Community Foundation.

Discussion: Board Members discussed Article VIII of the Bylaws regarding appointments of Community At-Large Directors by the Placentia City Council. City Administrator Butzlaff addressed the Board on the item commenting that the City

Council was given appointing powers for the Board of Directors positions because there needed to be an initial appointing body since the Foundation was still being formed. Board Members discussed that Article XV of the Bylaws allows the Board of Directors to amend the Bylaws and that the Board would have the option of amending Article VIII to allow the Board to appoint At-Large Directors. Board Members had further discussion and decided to leave appointing authority of the remaining two (2) At-Large Directors with the Placentia City Council and possibly amend the Bylaws after that point. The Board recommended that Chairperson Yamaguchi report this discussion back to the Placentia City council and further recommended adopting the Bylaws as written.

Motion by Chad Wanke to Adopt Bylaws and Mission Statement, **Second** by William Heaton and **CARRIED by 5-0 VOICE VOTE.**

Consideration to Authorize Executive Director to Open Financial Account(s) for the Placentia Community Foundation for the purpose of depositing monetary donations, monitoring financial transactions, and expending funds for charitable purposes.

Motion by Joseph Aguirre to Authorize Executive Director to Open Financial Accounts for the Placentia Community Foundation, **Second** by Vivian Perez and **CARRIED by 5-0 VOICE VOTE.**

Consideration to Authorize Executive Director to Execute a Reimbursement Agreement with the City of Placentia. The agreement will enable the City to make expenditures towards fundraising efforts of the Foundation and allow the Foundation to reimburse the City for those expenditures after the appropriate amount of funds are raised.

Motion by Chad Wanke to continue item to next regular meeting after agreement has been drafted, **Second** by Joseph Aguirre and **CARRIED by 5-0 VOICE VOTE.**

Discussion of Mayor's Inaugural Gala and Ball. Board will discuss activities and assignments to plan and implement the Placentia Community Foundation's first fundraising event.

Discussion: Executive Director Nicks provided an overview of the upgrades that the City Public Works department is making to the old Orange Packing warehouse on 207 W. Crowther Avenue Unit C where the Mayor's Gala will take place. Visions Lighting will donate their services to provide a stage area, dance floor, stairs for entryways, lighting, audio systems, and video projection system. City event planning consultant Janis Heckel is securing food and beverage donations, casino vendor, valet services, executive restrooms, and décor plan. City staff are assisting with marketing, retaining vendors, selling tickets, developing the program, and recruiting volunteers. The Foundation Board Members will assist with obtaining premium items for the Silent Auction and selling 20 tickets each.

Board Members discussed possibly having a reserved V.I.P. area for groups that purchase multiple amounts of tickets and possible entertainment for the event. Chad

Wanke stated that he could assist with securing a Jazz Band for entertainment. The Board agreed that a ticket price of \$75 for individuals and \$125 for couples was reasonable for the event and requested to have the event planner at the next meeting to discuss further details.

Executive Director's Report: No additional items to report.

Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

The Board decided another meeting was needed on Thursday, March 18 at 7:00 p.m. to focus on planning the Mayor's Gala. The agenda items for the next meeting will include review and approval of the Reimbursement Agreement and the Mayor's Gala.

Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on **Thursday, March 18 at 7:00 p.m.** at Placentia City Hall. Meeting adjourned at 8:30 p.m. on Tuesday, March 9 at 8:30 p.m.

Jon Nicks, Executive Director / Recording Secretary

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